**VILLAGE OF COUNTRY CLUB, MISSOURI**

 **BOARD OF TRUSTEES**

**SPECIAL MEETING MINUTES**

June 25, 2019

The Village of Country Club, Missouri Board of Trustees, after giving proper notice IAW the Missouri Sunshine Law, met in Special Session at 4:00 P.M. on June 25, 2019 in the meeting room of the Village Hall, 6601 No Belt Highway. The purpose of the meeting : 1- Discuss WWTP drainage issues/ Roma Lane sewer line & manhole issues with Andy Macias, Snyder Engineering and Jonathan Eckstein, People Services .2-Discuss smoke testing to detect unauthorized users of the sewer system. 3- Discuss sewer line cleaning and CCTV Inspection. 4- Discuss the offer submitted by Drew Huff to purchase the garage building and 3.6 acre parcel of land next to the WWTP. 5- Discuss Rolling Hills request place a book box on village hall property.

**Roll Call:** Members present were Chairperson Ashley Albers , Elmer Mayse, Tammy O’Meara-Chambers, Suzanne Bradley, and Lori Severn. Also present Gary Chambers, Clerk.

**Citizens’ Comments**: Denise Joyce, 17 Chadwick Lane, requested a variance to change the location of her fence line. Ms. Joyce requested a variance to change the location of the fence from the back building line of her house to the front building line. She was not aware that a variance is required to change the location of a fence from the back building line to the front building line. Ms. Albers suggested that Ms. Joyce present the request for a variance to the Planning and Zoning Committee at July 9, 2019, 6 :00 P.M. meeting.

**New Business**

Andy Macias, Snyder Engineering discussed Proposal #1,

**Proposal l1- Pump station and garage draining:**

\*Provide schematic of drainage improvements around the existing garage

\* Provide schematic of drainage around the existing pump station

\*Plan on removal of the culvert in the existing creek adjacent to the plant

\*One meeting with your contractor to go over the plan

The plan will be done on an aerial map. Drainage improvements will be overland flow by the showing drainage paths and possibly improving the drainage culvert adjacent to the garage. No surveying or hydraulic calculations are included with this proposal are included with th9is proposal.

Fee hourly. Total bill not exceed $1,500

**Proposal 2. Roma Lane. Sanitary sewer relocation 27th Street Terrace to 25th Street Terrace:**

**\*** Topographic survey $4,500

\* Boundary survey for easements, $2,500

\* Easement descriptions 3 @ $500 each =$1,500

\*Sanitary sewer design $5,500

\* Submittal to MoDNR $750

\* Bidding documents and specifications $1,500

\* Bidding services $750

**Total fee $16,500**

Mr. Tietz stated that the board has the legal authority to hire Snyder Engineering as a sole source contractor based on the Brooks Act which allows government entities to forego the bidding process when selecting professional service providers.

Motion by Ms. Bradley to accept the terms listed in Proposal 1,Pump station and garage drainage proposal. Motion second by Ms. O’Meara- Chambers. Motion approved by a vote of 5-0 in favor.

Ms. Bradley offered a motion to accept Proposal #2 Roma Lane sanitary sewer relocation 25th Street Terrace to 27th Street Terrace. Motion second by Ms. O’Meara-Chambers. Motion approved a vote

 of 5-0 in favor.

Jonathan Eckstein discussed smoke testing of the sewer system. Smoke testing enables the plant operator to detect illegal connections to the sewer system and also to detect sewer pipe cracks. Mr. Eckstein will provide additional information at the July 9, 2019 meeting.

Ace Pipe Cleaning Company will perform pipe cleaning service and CCTV inspection for 25 % of the Country club Village sewer system during the latter part of August 2019.

Motion by Mr. Mayse to approve the request by Rolling Hills Library to place a book collection box at

In front of the village hall. Motion second by Ms. O’Meara-Chambers subject to the approval by city attorney (no liability) . Motion approved by a vote of 5-0 in favor.

Board members briefly discussed Drew Huff’s offer to purchase the 3.6 acre parcel of land and garage building located next to the WWTP. The board is not interested in selling the property. Board members agreed that leasing the property to Mr. Huff may be an option. The Clerk will ask Mr. Huff if he is interested in leasing the entire 3.6 acre and garage building or part of the property to store his salt pad and other items related to the operation of Huff Lawn Care, LLC. The Clerk will report back to the board on this matter at the July 9, 2019 meeting.

**ADJOURNMENT**

Ms. O’Meara-Chambers moved to adjourn the meeting. Motion second by Ms. Bradley. Motion to adjourn approved by a vote of 5-0 in favor. Meeting adjourned at 5:08 p.m.. The next meeting will be July 9, 2019 at 6:45 p.m.

Minutes are approved as written. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Tammy O’Meara -Chambers ,

 Vice Chairperson,

 Board of Trustees, Village of Country Club Missouri

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Gary Chambers Clerk,

Country Club Village, Mo