**VILLAGE OF COUNTRY CLUB, MISSOURI**

 **BOARD OF TRUSTEES MEETING MINUTES**

March 12, 2019

The Village of Country Club, Missouri Board of Trustees, after giving proper notice IAW the Missouri Sunshine Law, met in Regular Session at 6:45 P.M. on March 12, 2019 in the meeting room of the Village Hall, 6601 North Belt Highway, Country Club, Missouri. Board of Trustees Chairman Suzanne Bradley opened the meeting at 6:45 PM.

**Roll Call:** Members present: Suzanne Bradley, Ashley Albers, Elmer Mayse, and Tammy O’Meara-Chambers. Also present Gary Chambers, Clerk Absent :Laura Baade.

**Citizens’ Comments**: Bob Haynes, 6322 Glendale Road asked if the village planned to sponsor a clean up day. The clerk will check with Region D Recycling to see if they have scheduled an electronic item pick up day in the near future.

Teresa Kidwell, 3101 Jennifer Lane, asked the board to consider removing the handicap parking sign at 3108 Jennifer Lane. The handicap sign was installed several years ago to assist a resident who no longer resides at 3108 Jennifer Lane. Ms. Kidwell stated that parking is only allowed on the south side of Jennifer Lane. She said that removing the sign would allow another parking space for neighborhood guests. Motion by Mr. Mayse to remove the handicap parking sign at 3108 Jennifer Lane. Motion second by Ms. O’Meara –Chambers provided that all proper legal procedures are followed to order the sign removal. Roll call vote: Albers Yea, Mayse Yea, O’Meara-Chambers Yea, and Bradley Yea. Motion approved by a vote of 4-0 in favor.

 **Minutes Approval:** The vote will be delayed for the January 8, 2019 Board of Trustees meeting minutes approval until the April 9, 2019 meeting (no quorum to approve January 8, 2019 ). Ms. Albers offered a motion to approve the February 4, 2019 meeting minutes as written. Motion second by Mr. Mayse. Motion approved by a vote of 3-0 in favor Ms. O’Meara-Chambers abstained from voting due to absence at the February 4, 2019 meeting.

Motion by Ms. Albers to approve the February 12 meeting minutes as written. Motion second by Ms. O’Meara Chambers. Motion approved by a vote of 3-0 in favor. Ms. Bradley abstained from voting due to absence( February 12, 2019 meeting).

 **COMMITTEE REPORTS:**

**Building Maintenance:** Board members discussed the request submitted by United Fiber, Inc to host a public meeting at the village hall to answer questions regarding services available to

Country Club Village residents. Board members acknowledged that if Suddenlink requested use of the village hall facility that the board will also allow their company to use of the village hall facility to host an informational public meeting. Board members agreed to allow United Fiber, Inc. to use the Village Hall Conference room subject to complying with all fire building code capacity regulations.

**Street Committee**: Mr. Mayse said that cold patch repairs have been completed as a temporary measure for a few potholes. Mr. Mayse will continue to prioritize pothole repairs throughout the village.

**Planning and Zoning Committee**: The Planning and Zoning Committee will recommend an ordinance for the Board of Trustees to consider. The ordinance will attempt to regulate the use of motor homes / camper as temporary housing. The Village Attorney will draft the ordinance.

**WWTP:**  No major problems at the WWTP during the month of February 2019**.**

Sewage overflow problem (manhole south of main lift station) was corrected by Bud’s Sewer Service. County Line Road lift station: Tree roots and grease were removed from the lift station.

**Personnel** : No report

**Police**: Police Activity report submitted to the Board by Police Chief Richard Scott.

**OLD BUSINESS:** Board Members reviewed the Disclosure Compliance Services proposal submitted by Gilmore and Bell**.** Ms. Bradley stated that the Gilmore and Bell Law Firm requested that the village renew the recently expired Disclosure Compliance Agreement by signing a Letter of Engagement Ms. Bradley indicated that the rate for this service will remain the same as the 2016-2018 cost ( $1,500 annually). Gilmore and Bell provide Disclosure Compliance Services associated with the annual financial reporting requirements mandated by the Security and Exchange Commission ( W(WTP Certificates of Participation). Mr. Mayse offered a proposal to authorize Ms. Bradley to execute a letter of engagement for Disclosure Compliance Service with Gilmore and Bell Law Firm. Motion second by Ms. Albers. Roll call vote: Albers Yea, O”Meara-Chambers Yea, Mayse Yea, and Bradley Yea. Motion approved by a vote of 4-0 in favor.

Gilmore and Bell also submitted a proposal to serve as Rebate Analyst to determine any arbitrage rebate liability for the $6,715,000 Refunding and Improvement Certificates of Participation, Series 2011 issued by the Village of Country Club, Missouri. Ms. Bradley instructed the clerk to check with Bank of Oklahoma and Stifel to be sure that this expense is

not an expenditure tied to the December 2018 refinance of the WWTP Certificate of Participation (2018) debt .

**NEW BUSINESS:** Board Members discussed an unsolicited offer submitted by Drew Huff, Huff Lawn Care, LLC to purchase a 3.6 acre parcel of land with 3 car garage cement block

building located adjacent to the WWTP. Mr. Huff offered the Village of Country Club $20,000

for the land and garage building. Mr. Huff stated that he would like to purchase the property to store rock salt, river rock and mulch for his company. Ms. Bradley suggested that the board members obtain additional information before making a decision on the sale or lease of the

property. She indicated that a special session meeting to discuss this matter in greater detail may be necessary in the near future.

**FINANICIAL REPORT & PAYMENT OF EXPENSES:**

The Board of Trustees reviewed financial statements and bill payment information for February 2019. Ms. O’Meara-Chambers offered a motion approve the February 2019 financial statements. Motion second by Mr. Mayse. Roll call vote: Albers Yea, O’Meara -Chambers Yea, Mayse Yea, and Bradley Yea. Motion approved by a vote of 4-0 in favor.

**Citizens’ Comments;** Bob Haynes, stated that repairs are needed on the south side of Glendale Road. A dip in the street should be repaired. Mr. Mayse will look into this matter.

**Adjournment**

Mr. Mayse moved to adjourn public meeting and transition to a closed session meeting at 7:46 p.m.. Motion second by Ms. O’Meara-Chambers. Motion to adjourn approved by a vote of 4-0 in favor.

 Meeting transitioned to a closed session meeting at 7:47p.m.

Closed Session meeting: Board members discussed personnel issues.

Following discussion of personnel issues Ms. Albers offered a motion to adjourn the closed session meeting. Motion second by Mr. Mayse. The closed session meeting was adjourned at 7:56 p.m.

The next Board of Trustees meeting is scheduled for April 9, 2019 at 6:45 p.m.

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suzanne Bradley Chairperson

Board of Trustees Country Club Village, Missouri

ATTEST:

Gary Chambers, Clerk