**VILLAGE OF COUNTRY CLUB, MISSOURI**

 **BOARD OF TRUSTEES MEETING MINUTES**

December 10, 2019

The Village of Country Club, Missouri Board of Trustees, after giving proper notice IAW the Missouri Sunshine Law, met in Regular Session at 6;45 P.M. on December 10, 2019 in the meeting room of the Village Hall, 6601 North Belt Highway, Country Club, Missouri. Board of Trustees Chairman Ashley Albers opened the meeting at 6:45 PM.

**Roll Call:** Members present: Ashley Albers, Elmer Mayse, Tammy O’Meara-Chambers, and Suzanne Bradley. Also present Gary Chambers, Clerk. Lori Severn absent.

**Citizens’ Comments;** Bob Haynes asked a question on snow removal charges, $2,175.00listed on the November 2019 financial statement. Mr. Mayse said all village streets were salted due to icy road conditions on November 11, 2019. Shelia Daniels, 2810 Roma Lane discussed parking problems in her neighborhood. Her driveway was blocked several times recently. Ms. Daniels said that the number of cars from the apartment buildings near her home have increased substantially. Chief Scott will monitor the situation and issue parking tickets to violators. The clerk will send a letter to apartment building owners to make them aware of the problem. Jeanette Cobb discussed drainage problems in the Hansen Road area (see attached summary). Ms. Albers and Mr. Mayse will follow up with Andrew County Commissioner Fritz Hegeman and Jim Galbraith, Road and Bridge Supervisor.

 **Minutes Approval:** Approval of the November 12, 2019 meeting minutes will be postponed until the January 14, 2020 meeting. Ms. Bradley offered a motion to approve the November 19, 2019 meeting minutes as written. Motion second by Mr. Mayse. Motion approved by a vote of 4-0 in favor.

 **COMMITTEE REPORTS:**

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**Building Maintenance:** The sign in front of the village hall was damaged during the first week of December by high wind gusts. The sign has sustained wind damage on three separate occasions since 2017. The clerk will research new sign pricing for the board to consider.

**Street Committee**: Mr. Mayse said he is maintaining contact with MODOT officials regarding the intersection of DD Highway and John Glenn Road. Mr. Mayse would like the state to improve visibility for motorists at the intersection by reducing the size of the bank (northeast corner of DD Hwy and John Glenn Road).

**Planning and Zoning Committee** : No report

**WWTP:** No major maintenance problems at the WWTP during November 2019. Ms. Bradley offered a motion to pay the final payment from WWTP loan to the General Fund in the amount of $20,000.00. Motion second by Mr. Mayse. Roll call vote: O’Meara-Chambers Yea, Bradley Yea, Mayse Yea, and Albers Yea. Motion approved by a vote of 4-0 in favor. The board discussed dumping fees owed to the Village of Country Club by Bud’s Sewer Service. The village clerk is currently working with Bud’s Sewer Service to resolve a billing dispute related to 2018 and 2019 dumping fees owed to the village. The clerk will gather additional information on this subject to report at the next meeting.

**Personnel** : Ms. Albers announced that the personnel committee members will interview candidates for the Police of Chief position on December 13, 2019. Police Chief Richard Scott is scheduled to retire on December 31, 2019.

**Police**: Police Chief Richard Scott submitted the November 2019 Officer Activity Report . Chief Scott will participate in “Shop with a Cop Program” on December 18, 2019 sponsored by American Family Insurance. The program benefits students from the Buchanan and Andrew counties.

**OLD BUSINESS**: Ms. Albers opened bids offers to purchase the 1997 Chevrolet Silverado pick up truck and snow plow. The following bids were submitted:

1-Outside City Limits Auto and Truck Sales : $2,250 for truck & $2,250 snow plow.

2- Buddy Richardson, Richardson Motors offered of $2,005 for the truck and snow plow

3- Jeff Richter, offered $1,268 for the snow plow and $1,636 for the Chevrolet truck.

Motion by Ms. Bradley to accept the bid of submitted by Jana Hughes, Outside the City Limits Auto and Truck Sales: $2,250 truck & $2,250 snow plow combined total $4,500.00. Motion second by Mr. Mayse. Motion approved by a vote of 4-0 in favor.

Filing for two Board of Trustees position will open 8:00 a.m. on Tuesday, December 17, 2019.

General Election will be held on April 7, 2020. Filing for Board of Trustee positions end January 21, 2020.

**NEW BUSINESS:** Board members discussed a variance request submitted by Brandon Deets, 18 Ridgeland Road to extend a privacy fence to the front corner of the house to accommodate care of a service animal. The Planning and Zoning Committee voted to recommend passage of the proposed variance (November 19, 2019 Special Session meeting). Ms. Bradley offered a motion to approve the variance. Motion second Ms. O’Meara-Chambers. Motion passed by a vote of 4-0 in favor.

Board members briefly discussed burning of leaves in city right of ways. Board members agreed to review information on the subject provided by Village Attorney Jennifer Baird (examples of current ordinances Rolla, Mo & Troy Mo ). This matter will be discussed in greater detail in the near future.

Ms. Albers read Bill No. 2019-05, Ordinance 586-000 at 7:37p.m. (first reading):

**BILL NO. 2019-05** **ORDINANCE NO. 586-000**

 **AN ORDINANCE ADOPTING A BUDGET FOR THE VILLAGE OF COUNTRY CLUB, MISSOURI FISCAL YEAR 2020**

**BE IT ORDAINED BY THE BOARD OF TRUSTEES FOR THE VILLAGE OF COUNTRY CLUB, MISSOURI,** as follows: Section 1. That the budget attached hereto marked Exhibit A and incorporated herein by

reference is hereby adopted as the operating budget for the Village of Country Club for the

fiscal year 2020 beginning January 1, 2020 through December.31, 2020.

Section 2. That the Board of Trustees reserves the right to amend and modify this budget.

Second reading of Bill No. 2019-05, Ordinance 586-000 occurred at 7:38 p.m.

Motion by Ms. Bradley to approve Bill No. 2019-05, Ordinance 568-000 adopting a budget for fiscal year 2020. Motion second by Ms. O’Meara-Chambers. Motion approved by a vote of 4-0

**FINANICIAL REPORT & PAYMENT OF EXPENSES:**

The Board of Trustees reviewed financial statements and bill payment information for November 2019. Ms. Bradley offered a motion approve the November 2019 financial statements. Motion second by Ms. O’Meara-Chambers. Motion approved by a vote 4-0 in favor.

**Citizens’ Comments;** Bob Haynes asked if Board planned to host a retirement reception for Chief Scott. Ms. Albers indicated that she will discuss a reception in honor of Chief Scott with the clerk following the meeting. Details of Chief Scott’s reception will be posted on the village website and bulletin board.

**Adjournment**

Mr. Mayse moved to adjourn the meeting. Motion second by Ms. OMeara-Chambers. Motion to adjourn approved by a vote of 4-0 in favor. Meeting adjourned at 7:59 p.m.

The next Board of Trustees meeting is scheduled for January 14, 2020 at 6:45.m.

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Ashley Albers, Chairperson

Board of Trustees, Country Club Village, Missouri

ATTEST:

Gary Chambers, Clerk